



Local Government Transparency Code 2015

LOCAL AUTHORITY LAND

Local authorities must publish details of all land and building assets including:

- All service and office properties occupied or controlled by user bodies, both freehold and leasehold;
- Any properties occupied or run under Private Finance Initiative contracts;
- all other properties they own or use, for example, hostels, laboratories, investment properties and depots;
- Garages unless rented as part of a housing tenancy agreement;
- Surplus, sublet or vacant properties;
- Undeveloped land;
- Serviced or temporary offices where contractual or actual occupation exceeds three months; and
- All future commitments, for example under an agreement for lease, from when the contractual commitment is made.

For each land or building asset, the following information must be published together in one place:

- Unique Property Reference Number;
- Unique asset identity;
- Name of the building/land or both;
- Street number or numbers;
- Street name;
- Post town;
- United Kingdom postcode;
- Map reference – either Ordnance Survey or ISO 6709;
- Whether or not the asset is land only (i.e. without permanent buildings) or it is land with a permanent building; and
- Whether the local authority owns the freehold or a lease for the asset and for whichever category applies, the local authority must list all the characteristics that apply from the options given below:
 - *for freehold assets:*
 - occupied by the local authority

- ground leasehold
- leasehold
- licence
- vacant (for vacant properties, local authorities should not publish the map reference or full address details, they should only publish the first part of the postcode)
- *for leasehold assets:*
 - occupied by the local authority
 - ground leasehold
 - sub leasehold
 - licence
- *for other assets:*
 - free text description e.g. rights of way, access etc.

Lancing Parish Council publishes this information on its asset register, as detailed below.

Land Details	Description	Building	Title Number	OS Grid Reference
Beach Green Brighton Road Lancing, BN15 8RA	Beach Green Beach Lawns Car Park	Beach Hut Kiosk Shelter	WSX302169 <i>(freehold)</i>	TQ179035
Croshaw Grafton Drive Lancing, BN15 9SW	Recreation Ground	–	WSX301452 <i>(freehold)</i>	TQ173044
East Lancing Orient Road Lancing, BN15 8JZ	Allotments Recreation Ground	Pavilion	WSX301044 <i>(freehold)</i> WSX301189 <i>(leasehold)</i>	TQ199045 TQ199046
Headborough Gardens South Street Lancing, BN15 8AG	Pocket Garden	–	WSX301811 <i>(freehold)</i>	TQ181039
Monks Rec North Road Lancing, BN15 9AS	Recreation Ground	Depot Pavilion	WSX301340 <i>(freehold)</i>	TQ182046 TQ180047
Parish Hall 96-98 South Street Lancing, BN15 8AJ	Car Park	Parish Hall	WSX301024 <i>(freehold)</i>	TQ181040
Wencelling Gardens South Street Lancing, BN15 8AG	Pocket Garden	–	WSX340983 <i>(freehold)</i>	TQ181038
Widewater West Beach Shoreham, BN43 5LF	Car Park Causeway Lagoon Nature Reserve	Booth Kiosk	WSX158466 <i>(freehold)</i> WSX85023 <i>(freehold)</i>	TQ193039